## Product Advisory

### Travelport Marketplace - Release 3.3

<table>
<thead>
<tr>
<th>Product Advisory number:</th>
<th>3236</th>
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<tbody>
<tr>
<td>Version:</td>
<td>01</td>
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<tr>
<td>Effective date: (Load to production)</td>
<td>09-Dec-17 20:00 EST 01:00 (10-Dec) GMT</td>
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<tr>
<td>High level description:</td>
<td>Travelport Marketplace Release 3.3</td>
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| Impact summary:          | • Auto-upgrade for Agency Administrators  
                          | • Agencies management for NDC  
                          | • Request a Product Demo  
                          | • Sales reports  
                          | • Pricing by location  
                          | • Updated Terms and Conditions |
| Reason for issue:        | First notification |
| Impacted Customers:      | ☒ Agency customers  
                          | ☐ Airline customers  
                          | ☐ eCommerce customers  
                          | ☐ Car, hotel, rail or cruise customers |
| System:                  | ☒ Travelport Galileo  
                          | ☒ Travelport Apollo  
                          | ☒ Travelport Worldspan |
| Load to pre-production:  | 08-Dec-17 15:00 EST 20:00 GMT |
| Web services: (API and Messaging) | Not applicable |
| Issue history:           | Version 01 issue date: 11-Dec-17 |
Overview

Release 3.3 of Travelport Marketplace introduces the following:

- Auto-upgrade for Agency Admin, streamlining onboarding for agencies
- Agencies management for NDC, enabling management of subscribers by their respective Travelport appointed operators
- Request a Product Demo, sourcing sales leads for Travelport and developer partners
- Sales reports, improving transparency on product adoption and overall ROI
- Pricing by location, allowing developers to define multi country pricing for their products
- Updated Terms and Conditions

Detail and customer examples

Auto-upgrade for Agency Administrators

In order to simplify the customer journey and save time and hassle, any agency user signing on to Travelport Marketplace for the first time will be offered the auto-upgrade to Agency Admin, subject to the acceptance of the Travelport Marketplace Terms and Conditions.

The auto-upgrade will only be offered once and doesn’t apply to agencies who already have an Agency Admin user on the website (however, it will retroactively cover accounts and organizations that already have an established user base but no Agency Admin).

Notes: feature includes NDC but it excludes NDC subscribers; excludes Travelport employees.
Prompt describing the auto-upgrade for Agency Admin and what it offers.

2. Terms and Conditions.

3. Agree / Decline.

If user agrees with Terms and Conditions, he’ll be assigned with the Agency Admin role for his agency (can be verified on section My Account).

Users requiring administration capabilities across multiple subsidiaries/branches need to contact their Travelport Account Manager and info@travelportmarketplace.com.

Agencies management for NDC

Travelport-appointed operators within a specific territory (also known as NDC) can now manage their agencies/subscribers on Travelport Marketplace. This can be achieved by assigning the Super Agency Admin role (SAA) to any user working for the NDC operator.

Specifically, the Super Agency Admin for the NDC can:

- View and emulate subscribers access
- On behalf of subscribers:
  - Order and download products
  - Manage users access and roles
  - Manage Travelport Marketplace account settings

Please note that NDC subscribers can still use Travelport Marketplace, order and download products, provided they have valid ASK Travelport credentials and they’ve been assigned the Agency Admin role by their Account / Support manager.

NDC users wanting the Super Agency Admin role, please email info@travelportmarketplace.com.
It is recommended that NDC users wanting the SAA role also have the Support role assigned to their profile on Travelport Marketplace (the Support role grants access to the Administration section of the website, which has Reports, Manage Host Users, Organization Directory and Travelport Smartpoint Configuration Settings).

For more functional information on the Super Agency Admin role, please refer to Product Advisory 3136 (i.e. PA (Version 01) Travelport Marketplace - Release 3.1), ASK Travelport Answer ID PR6190.

**CEE Travel Systems: NDC organization hierarchy**

1. CEE Travel Systems as the parent organization for all subscribers in the respective operating country.

2. List of all subscribers which can be emulated by the Super Agency Admin user, from the parent organization i.e. CEE Travel Systems.

3. By clicking on Select, the Super Agency Admin will emulate that specific subsidiary. Please refer to Product Advisory number 3136, ASK Travelport Answer ID PR6190, for additional information on the Super Agency Admin role.
Request a Product Demo

Customers have now a new way to request more information on products they’re interested on, by requesting a demo from Travelport or one of the developer partners.

Developers need to tick “Provide potential customers the ability to request a Product Demo” to activate the “Request a demo” link on the respective Product Page.

Request a Demo link enabled.
Request a Demo pop-up modal. The fields will be pre-populated with the profile data from the user. Each field will be editable, even if the data is pre-populated. By clicking send, an email will be sent to the developer with the relevant contact data and additional information.

Product Demo Request email
Sales report

Sales reports make it easy for developers and product owners to track their product’s performance.

Sales report section is now available under the My Profile section of the website, offering details on orders, downloads and demo requests, with options to search by date, filter by type of sales as well as excluding any orders/downloads/demo requests done by Travelport employees.

Reports can also be downloaded in excel format.

Users with the following roles have access to the Sales report section: TDN Admin; Support; Travelport Admin; Distribution Admin.
Pricing by location

Users with the TDN Admin role (typically Travelport developer partners) can now specify the price of their products, based on the location of the user that wishes to order the product.

1. Pricing by location settings can be modified under the Distribution section for each product.
2. Pricing by location settings are displayed under Custom price option.
3. Additional locations to default “All Others” (i.e. countries) can be entered by selecting “Add additional locations” button. Any variable can be edited, as required (pricing information, pricing notes, sale type).
4. To make changes available on the website, please save progress and then select the link review and submit.
Updated Terms and Conditions

Terms and Conditions for Travelport Marketplace (also referred to as “Travelport Marketplace agreement”) have been updated to account for:

- Travelport-appointed operators and its customers
- Adequate terminology for products being sold and distributed via Travelport Marketplace

Glossary

<table>
<thead>
<tr>
<th>Term</th>
<th>Definition</th>
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<tr>
<td>NDC</td>
<td>National Distribution Company. Also referred to as ‘Distributor’.</td>
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<tr>
<td>SAA</td>
<td>Super Agency Admin</td>
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<tr>
<td>TDN</td>
<td>Travelport Developer Network</td>
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